

September 2020 – A Practical Guide.

Welcome Back!

Dear Parents and Carers,

In our last news update we told you the main health and safety features supporting children returning to school safely in September. In this guide we will cover the main practical information you will need to know.

We recommend that you keep this for September so that you remember the timings and arrangements you will need.

Thank you,
Mr. S Pearson



*Helping each other to
achieve and soar.*

Start and End of the School Day.

Lutton St Nicholas Primary School Timetable

Class	Start Time	Finish Time
Dolphins - Year 5 & 6	8:50am	3:10pm
Elephants - Year 3 & 4	8:50am	3:10pm
Penguins - Year 1 & 2	9:00am	3:20pm
Caterpillars - Reception	9:00am	3:20pm

Gedney Church End Primary School Timetable

Year Group	Start Time	Finish Time
Jaguars - Year 4, 5 & 6	8:50am	3:10pm
Puffins - Year 2 & 3	9:00am	3:20pm
Woodpeckers – Reception & Year 1	9:00am	3:20pm

One adult only to accompany their child/children.

Adults and children must maintain social distancing during morning drop off and afternoon pick up.

Gates will be open at 8:40am and 3:00pm – please adhere to social distancing rules before the gates are opened.

Younger children will be allowed to leave with their older siblings at 3:10pm to avoid parents waiting on the playground.



School Contact: enquiries@lutton.lincs.sch.uk
Phone: Lutton St Nicholas: 01406 363392

enquiries@churchend.lincs.sch.uk
Gedney Church End: 01406 362383

Start and End of the School Day Continued...

Lutton St Nicholas:

- Children will wait in the playground with their parent and will be called in small groups at a time to wash or sanitise their hands before entering the classroom
- **KS2 'Bubble'** will enter through the main door into the mobile classrooms
- **Penguins** will enter through the main door into the Penguins' cloakroom
- **Caterpillars** will enter through the coloured picket fence leading to the back entrance of the Caterpillars' Class
- At the end of the school day children will be called one group at a time to exit the classroom to be received by their parent - main playground

Gedney Church End:

- Children will wait in the playground with their parent and will be called in small groups at a time to wash or sanitise their hands before entering the classroom
- **Puffins and Jaguars** will enter through the back doors leading into the main corridor
- **Reception & Year 1** will wait in the main playground and enter through the main gates to the Woodpeckers' outdoor play area.
- At the end of the school day children will be called one group at a time to exit the classroom to be received by their parent - main playground



Equipment.

Most of the equipment your child needs will be provided by school. Please only send essential items into school and leave all other items at home. We will issue reading books weekly and ask children to keep the book for a week. When books are returned they will be taken out of circulation for one week and a new reading book issued.

Essentials:

School Bag/book bag
water bottle (taken home everyday)
healthy snack
coat
hat



Children in Bubbles.

Bubbles are essentially protected groups which allows children to work safely. In considering the size of both schools the following will be in effect come September:

Lutton St Nicholas – KS2 bubble and Reception KS1 bubble

Gedney – whole school bubble

This will mean that children will be able to mix and work safely with the children in their bubbles.



Bubble Closure Protocols

If there is a suspected case which proves to be negative, there will be no further action for bubbles. We do not close bubbles where a case is suspected but not confirmed. In autumn there may be many coughs and colds that have similar symptoms and prove to be nothing to worry about.

Only when a suspected case is confirmed will the following action be taken:

- You will be informed as soon as possible that there has been a positive case in your child's bubble. We will not identify the name of the child with symptoms.
- Your child's bubble will be CLOSED FOR 14 DAYS - Gedney Church End will be closed as a whole school.
- If bubbles are in school when the case is confirmed, all parents will be asked to collect their child. If the case is confirmed out of hours, we will inform you not to bring your child into school for the following day.
- All families of all children in a bubble must self- isolate for 14 days.
- If your child or anyone in your household develops symptoms within the 14 days, then they must also book a test.
- Children who had no symptoms can return to school after 14 days. Those who go on to test positive in the initial 14 day period will need to remain absent for 7 days after a positive test has been received.
- The school will support those children absent via the home learning that was used during closure from March to July.

CORONAVIRUS (COVID-19)



School Uniform – ‘Look smart, work smart.’



Including black or grey trousers/skirts/pinafore

Smart shoes must be worn with the main uniform, trainers will not be accepted.

PE



Including appropriate sporting footwear

We would also like for the children to have a tracksuit for outdoor activities should the weather turn cool.

School Dinners

From September both schools in The Federation will not be able to provide hot dinners. Therefore, all children will have packed lunches until further notice.

If your child is eligible for free school meals (including infant free school meals), we will provide a packed lunch for them.

Children who usually have school meals can continue to have a packed lunch provided for them - school fees still apply.

Packed lunches should be easily disposable – we recommend brown paper bags that can be purchased online or at a local superstore.



We will provide further information regarding school dinners in due course.

Communication

From September onwards we will endeavor to provide you with important information via the schools' app.



To communicate with the class teacher or speak to another member of school staff, please telephone or email to make an appointment. Communication with parents will include the following:

- Emailing/telephone in the main
- Face-to-face appointments will be held through 'Microsoft Teams'

